



## APPLICATION FOR USE OF SCHOOL DISTRICT PROPERTY INTERNAL USE FORM

*\*Additional form required for the use of Kulp Auditorium and Joe Moresco Stadium and Bredbrenner Field.\**

Date Request Submitted: 9/29/17

The members of (specify group) Super Smash Brothers Club request the permission be granted for the use of (specify location) H 109 or H-Courtyard until projector is repaired dependent upon availability in accordance with the rules and regulations of the Ithaca City School District for the purpose of Club meetings

Contact Person: Andrew Lesser Phone Number: 339-6891 Email: alesser@icsd.k12.ny.us

ALL BUILDINGS WILL BE LOCKED BEFORE AND AFTER THE REQUESTD STARTED AND END TIMES. PLEASE ALLOW YOURSELF ENOUGH TIME TO SET-UP AND CLEAN UP THE SPACE REQUESTED.

Dates Requested: Thursdays (Must be 30 days prior to event) Estimated Number of Attendees: 8

Time Requested: Start: 3:45 End: 4:30

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Will you require custodial staff: ☐ Yes ☒ No

Please list any furniture you will need. Be specific and give diagrams for all set ups.

Will you require kitchen use? ☐ Yes ☒ No

Will you require additional personnel services? ☐ Yes ☒ No

If yes, please specify: \_\_\_\_\_

Name of person who is certified in AED equipment and will be providing services at your event: \_\_\_\_\_

Signature of Applicant: Andrew Lesser

Date: 9/29/17

Office Use Only

Received by: \_\_\_\_\_

Administrator: \_\_\_\_\_

Head Custodian: \_\_\_\_\_

Food Services Dir.: \_\_\_\_\_

RECEIVED  
OCT 03 2017  
BY: bel



ENTERED  
10/4/17



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