



Recd 12/8/16



## APPLICATION FOR USE OF SCHOOL DISTRICT PROPERTY INTERNAL USE FORM

*\*Additional form required for the use of Kulp Auditorium and Joe Moresco Stadium and Bredbrenner Field.\**

Date Request Submitted: 12/7/2016

The members of (specify group) Physics Club request the permission be granted for the use of  
(specify location) E25 in accordance with the rules and regulations of the  
Ithaca City School District for the purpose of club meeting

Contact Person: Deborah Lynn Phone Number: 274-2190 Email: dlynn@icsd.k12.ny.us  
cell 592 4229

ALL BUILDINGS WILL BE LOCKED BEFORE AND AFTER THE REQUESTD STARTED AND END TIMES. PLEASE ALLOW  
YOURSELF ENOUGH TIME TO SET-UP AND CLEAN UP THE SPACE REQUESTED.

Dates Requested: Every Tuesday after school (Must be 30 days prior to event) Estimated Number of Attendees: 12

Time Requested: Start: 3:32 End: 5 PM

Time of Event: Start: 3:35 End: 4:45 PM

Will you require custodial staff: ☐ Yes ☒ No

Please list any furniture you will need. Be specific and give diagrams for all set ups.  
NA

Will you require kitchen use? ☐ Yes ☒ No

Will you require additional personnel services? ☐ Yes ☒ No  
If yes, please specify: \_\_\_\_\_

Name of person who is certified in AED equipment and will be providing services for your event: Deborah Lynn

Signature of Applicant: Deborah Lynn

Date: 12/7/2017

Office Use Only

Received by: \_\_\_\_\_

Administrator: \_\_\_\_\_

Head Custodian: \_\_\_\_\_

Food Services Dir.: \_\_\_\_\_