



APPLICATION FOR USE OF SCHOOL DISTRICT PROPERTY INTERNAL USE FORM



Additional form required for the use of Kulp Auditorium and Joe Moresco Stadium and Bredbrenner Field.

Date Request Submitted: 9/11

The members of (specify group) SAGA request the permission be granted for the use of
(specify location) G201 in accordance with the rules and regulations of the
Ithaca City School District for the purpose of meeting

Contact Person: Amy Spinelli Phone Number: 412-849-4242 Email: Amy.Spinelli@

ALL BUILDINGS WILL BE LOCKED BEFORE AND AFTER THE REQUESTD STARTED AND END TIMES. PLEASE ALLOW
YOURSELF ENOUGH TIME TO SET-UP AND CLEAN UP THE SPACE REQUESTED.

Dates Requested: Mms (Must be 30 days prior to event) Estimated Number of Attendees: 25

Time Requested: Start: _____ End: _____

Time of Event: Start: 3⁴⁵ End: 4³⁰

Will you require custodial staff: ☐ Yes ☒ No

Please list any furniture you will need. Be specific and give diagrams for all set ups.
N/A

Will you require kitchen use? ☐ Yes ☒ No

Will you require additional personnel services? ☐ Yes ☒ No

If yes, please specify: _____

Name of person who is certified in AED equipment and will be providing services, if relevant: _____

Signature of Applicant: Amy Spinelli

Date: 9/11

Office Use Only

Received by: _____

Administrator: _____

Head Custodian: _____

Food Services Dir.: _____

RECEIVED
SEP 12 2017

BY: BLK



ENTERED
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