



## APPLICATION FOR USE OF SCHOOL DISTRICT PROPERTY INTERNAL USE FORM

*\*Additional form required for the use of Kulp Auditorium and Joe Moresco Stadium and Bredbrenner Field.\**

Date Request Submitted: 9/13/2017

The members of (specify group) Chem. Club. request the permission be granted for the use of  
(specify location) 1 HS Room #111 in accordance with the rules and regulations of the  
Ithaca City School District for the purpose of Engaging students in Chemistry.

Contact Person: Jim Slattery Phone Number: (607) 274-2190 Email: james.slattery@icsd.k12.ny.us

ALL BUILDINGS WILL BE LOCKED BEFORE AND AFTER THE REQUESTD STARTED AND END TIMES. PLEASE ALLOW  
YOURSELF ENOUGH TIME TO SET-UP AND CLEAN UP THE SPACE REQUESTED.

Dates Requested: All year (Must be 30 days prior to event) Estimated Number of Attendees: 10-15

Time Requested: Start: \_\_\_\_\_ End: \_\_\_\_\_ Thursdays 3:45 - 4:30.

Time of Event: Start: \_\_\_\_\_ End: \_\_\_\_\_

Will you require custodial staff? ☐ Yes ☒ No

Please list any furniture you will need. Be specific and give diagrams for all set ups.

Will you require kitchen use? ☐ Yes ☒ No

Will you require additional personnel services? ☐ Yes ☒ No

If yes, please specify: \_\_\_\_\_

Name of person who is certified in AED equipment and will be providing services at your event: \_\_\_\_\_

Signature of Applicant: [Signature]

Date: 9/13/2017

Office Use Only

Received by: \_\_\_\_\_

Administrator: \_\_\_\_\_

Head Custodian: \_\_\_\_\_

Food Services Dir.: \_\_\_\_\_

RECEIVED  
SEP 14 2017  
BY: [Signature]



ENTERED  
[Signature]

