



APPLICATION FOR USE OF SCHOOL DISTRICT PROPERTY INTERNAL USE FORM

Additional form required for the use of Kulp Auditorium and Joe Moresco Stadium and Bredbrenner Field.

Date Request Submitted: 9/15/17

The members of (specify group) National H. Society request the permission be granted for the use of
(specify location) K-17 in accordance with the rules and regulations of the
Ithaca City School District for the purpose of monthly meeting.

Contact Person: Lana Craig Phone Number: 607-280-4305 Email: lcraig@icsd.k12.ny.us

ALL BUILDINGS WILL BE LOCKED BEFORE AND AFTER THE REQUESTD STARTED AND END TIMES. PLEASE ALLOW
YOURSELF ENOUGH TIME TO SET-UP AND CLEAN UP THE SPACE REQUESTED.

Dates Requested: 1st Tuesday each month (Must be 30 days prior to event) Estimated Number of Attendees: about 50

Time Requested: Start: 3:45 End: 4:45

Time of Event: Start: _____ End: _____

Will you require custodial staff: ☐ Yes ☒ No

Please list any furniture you will need. Be specific and give diagrams for all set ups.

N.A.
Will you require kitchen use? ☐ Yes ☒ No

Will you require additional personnel services? ☐ Yes ☒ No
If yes, please specify: _____

Name of person who is certified in AED equipment and will be providing services at your event: Ron Bailey

Signature of Applicant: Lana B. Craig

Date: 9/15/17

Office Use Only

Received by: _____

Administrator: _____

Head Custodian: _____

Food Services Dir.: _____

RECEIVED
SEP 15 2017
BY: BRB

ENTERED
9/20/17