



APPLICATION FOR USE OF SCHOOL DISTRICT PROPERTY INTERNAL USE FORM

Additional form required for the use of Kulp Auditorium and Joe Moresco Stadium and Bredbrenner Field.

Date Request Submitted: 9/21/17

The members of (specify group) CORNELL STEP request the permission be granted for the use of
(specify location) K 103 Ithaca High School in accordance with the rules and regulations of the
Ithaca City School District for the purpose of SAT tutor.ing.

Contact Person: Kurt Sarsfield Phone Number: 607 255 1309 Email: kss226@cornell.edu

ALL BUILDINGS WILL BE LOCKED BEFORE AND AFTER THE REQUESTD STARTED AND END TIMES. PLEASE ALLOW
YOURSELF ENOUGH TIME TO SET-UP AND CLEAN UP THE SPACE REQUESTED.

Dates Requested: 10/5-11/30 (Must be 30 days prior to event) Estimated Number of Attendees: 15

Time Requested: Start: 3:30 End: 4:30

Time of Event: Start: 3:30 End: 4:30

→ Thursdays

10/5 - 11/30

Will you require custodial staff: ☐ Yes ☒ No

Please list any furniture you will need. Be specific and give diagrams for all set ups.

NONE

Will you require kitchen use? ☐ Yes ☒ No

Will you require additional personnel services? ☐ Yes ☒ No

If yes, please specify: _____

Name of person who is certified in AED equipment and will be providing services at your event: _____

Signature of Applicant: [Signature]

Date: 9/21/17

Office Use Only

Received by: _____

Administrator: _____

Head Custodian: _____

Food Services Dir.: _____

RECEIVED
SEP 19 2017
BY: [Signature]

ENTERED
9/21/17