



APPLICATION FOR USE OF SCHOOL DISTRICT PROPERTY INTERNAL USE FORM

Additional form required for the use of Kulp Auditorium and Joe Moresco Stadium and Bredbrenner Field.

Date Request Submitted: 9/27/2017

The members of (specify group) Athletics request the permission be granted for the use of
(specify location) Activities in accordance with the rules and regulations of the
Ithaca City School District for the purpose of Site Staff Meeting.

Contact Person: M. New Phone Number: 315-447-0608 Email: mnew@icisd.k12.ny.us

ALL BUILDINGS WILL BE LOCKED BEFORE AND AFTER THE REQUESTED STARTED AND END TIMES. PLEASE ALLOW
YOURSELF ENOUGH TIME TO SET-UP AND CLEAN UP THE SPACE REQUESTED.

Dates Requested: 10/11/2017 (Must be 30 days prior to event) Estimated Number of Attendees: 20

Time Requested: Start: 6pm End: 7pm

Time of Event: Start: 6pm End: 7pm

Will you require custodial staff? ☐ Yes ☒ No → just bathrooms unlocked
garbage pick-up

Please list any furniture you will need. Be specific and give diagrams for all set ups.

AV/ projector & Screen

Will you require kitchen use? ☐ Yes ☒ No

Will you require additional personnel services? ☐ Yes ☒ No

If yes, please specify: _____

Name of person who is certified in AED equipment and will be providing services at your event: M. New
S. Lite

Signature of Applicant: _____

Date: 9/27/2017

Office Use Only

Received by: _____

Administrator: _____

Head Custodian: _____

Food Services Dir.: _____



