



APPLICATION FOR USE OF SCHOOL DISTRICT PROPERTY INTERNAL USE FORM

Additional form required for the use of Kulp Auditorium and Joe Moresco Stadium and Bredbrenner Field.

Date Request Submitted: 10/9/14

The members of (specify group) JV/V Football request the permission be granted for the use of (specify location) cafeteria in accordance with the rules and regulations of the Ithaca City School District for the purpose of Banquet

Contact Person: Mary DePalma Phone Number: 607 592-0759 Email: Mary cell #

ALL BUILDINGS WILL BE LOCKED BEFORE AND AFTER THE REQUESTED STARTED AND END TIMES. PLEASE ALLOW YOURSELF ENOUGH TIME TO SET-UP AND CLEAN UP THE SPACE REQUESTED.

Dates Requested: 11/5/14 (Must be 30 days prior to event) Estimated Number of Attendees: 60

Time Requested: Start: 600 End: 830

Time of Event: Start: 630 End: 800

Will you require custodial staff? Yes No

Please list any furniture you will need. Be specific and give diagrams for all set ups.

Will you require kitchen use? Yes No

Will you require additional personnel services? Yes No

If yes, please specify: _____

can email me w/ ?
charley@icsd.
K12.ny.us
I'll forward it to Mary

Name of person who is certified in AED equipment and will be providing services at your event: ITS JV/V Coaching Staff & Trainer

Signature of Applicant: Christine R Barley Date: 10/9/14

Coaches: Gordan Kelly, Ian Valentine

Office Use Only

Received by: _____

Administrator: _____

Head Custodian: _____

Food Services Dir.: _____