



APPLICATION FOR USE OF SCHOOL DISTRICT PROPERTY INTERNAL USE FORM

Additional form required for the use of Kulp Auditorium and Joe Moresco Stadium and Bredbrenner Field.

Date Request Submitted: 11/3/2017

The members of (specify group) IHS SPECIAL EDUCATION / SCOTT FAMILY request the permission be granted for the use of
(specify location) K-9 in accordance with the rules and regulations of the
Ithaca City School District for the purpose of TUTORING - SCOTTY SCOTT.

Contact Person: LOREN SPARLING Phone Number: 607-227-6230 Email: LOREN.SPARLING@ICSD.K12.NY

ALL BUILDINGS WILL BE LOCKED BEFORE AND AFTER THE REQUESTED STARTED AND END TIMES. PLEASE ALLOW
YOURSELF ENOUGH TIME TO SET-UP AND CLEAN UP THE SPACE REQUESTED.

Dates Requested: M-W (WEEKLY) (Must be 30 days prior to event) Estimated Number of Attendees: 1

Time Requested: Start: 3.40 End: 4.40

Time of Event: Start: _____ End: _____

Will you require custodial staff: ☐ Yes ☒ No

Please list any furniture you will need. Be specific and give diagrams for all set ups.

Will you require kitchen use? ☐ Yes ☒ No

Will you require additional personnel services? ☐ Yes ☒ No
If yes, please specify: _____

Name of person who is certified in AED equipment and will be providing services at your event: _____

Signature of Applicant: Loren Spurling

Date: 11/3/2017

Office Use Only

Received by: _____

Administrator: _____

Head Custodian: _____

Food Services Dir.: _____

RECEIVED
NOV 02 2017
BY: BLD

ENTERED
11/6/17

