



APPLICATION FOR USE OF SCHOOL DISTRICT PROPERTY INTERNAL USE FORM



Additional form required for the use of Kulp Auditorium and Joe Moresco Stadium and Bredbrenner Field.

Date Request Submitted: 9/19/17

The members of (specify group) IHS Welcomes Refugees request the permission be granted for the use of (specify location) G-2 in accordance with the rules and regulations of the Ithaca City School District for the purpose of Refugee meeting to make plans about helping refugees

Contact Person: Matt Prokosh Phone Number: 315-723-8511 Email: matthew.prokosh

ALL BUILDINGS WILL BE LOCKED BEFORE AND AFTER THE REQUESTED STARTED AND END TIMES. PLEASE ALLOW YOURSELF ENOUGH TIME TO SET-UP AND CLEAN UP THE SPACE REQUESTED.

Dates Requested: Every Tuesday after school (Must be 30 days prior to event) Estimated Number of Attendees: 20

Time Requested: Start: 3:45 End: 4:30

Time of Event: Start: _____ End: _____

Will you require custodial staff: ☐ Yes ☒ No

Please list any furniture you will need. Be specific and give diagrams for all set ups.

Will you require kitchen use? ☐ Yes ☒ No

Will you require additional personnel services? ☐ Yes ☒ No

If yes, please specify: _____

Name of person who is certified in AED equipment and will be providing services to your event: Kim Bailey

Signature of Applicant: [Signature]

Date: 10/19

Office Use Only

Received by: _____
Administrator: _____
Head Custodian: _____
Food Services Dir.: _____

RECEIVED
SEP 20 2017

BY: BLP

ENTERED
9/20/17